

**The 2010 Yearbook is now available! Order early to receive the lowest pricing!**

## How do I order a Yearbook?

Simply order a yearbook online at <http://jostensyearbooks.com?REF=A03483650> or complete this form and return it with payment to the address noted. Please note that credit cards can only be accepted online. Yearbooks ordered with cash or check payments must complete the form below.

### Personalize your Yearbook!

Would you like to add your name or an icon to the yearbook's cover? For only \$5 more, you can add one line of text to your yearbook. The cost for 2 lines of text is \$7.50. Want to add icons to your yearbook to highlight your interests? This is also available for a cost of \$3.25 per icon. Just include the four digit code on the order form for the icon you want. Yearbooks ordered with personalization must be placed by January 24, 2010.

*Please Note: You must purchase at least one or more lines of personalization to order icons for your yearbook cover.*

## How do I order a Parent Ad?

Complete the order form below and provide completed artwork, text, or photos for your ad. Artwork can be accepted through one of the following methods below:

### 1. Camera Ready –

*Ad laid out on paper and ready to be scanned*  
Mail finished ad, order form and payment.  
Please do not fold the ad when sending.

### 2. Digital File –

*Electronic ad saved as TIFF or JPEG*  
Upload finished ad to Image Share Site, and mail order form along with payment.

### 3. Unfinished –

*Send us the photos & text, & we'll design the ad*  
Digital images? Upload to the Image Share Site and mail your order form and payment.  
Paper photos? Mail them along with your order form and payment. Please do not fold the paper photos.

## Questions?

Please contact Eileen Archambault with any questions you may have at 781-259-8342 ext. 3333 or via email at [earchambault@carrollschool.org](mailto:earchambault@carrollschool.org).

ICON	CODE	ICON	CODE	ICON	CODE	ICON	CODE	ICON	CODE		
	5236 Graduation		9050 Guitar		5009 Track		9025 Bowl		5364 Pawprint		5257 Cross
	5569 Senior		5015 Drama		5010 Volleyball		9006 Gymnast		5365 Eagle		5012 Peace
	5670 Junior		5240 Painter		5130 Wrestle		5013 Dance		5247 Wolf		5366 Maple Leaf
	5771 Sophomore		5022 Journalism		5976 Crew		5014 Hockey		5248 Dolphin		5367 Flag
	5872 Freshman		5982 Photography		5977 Dive		5258 Swim		9073 Rabbit		5253 Butterfly
	5973 8th Grade		5001 Baseball/ Softball		5978 Fence		5241 Lacrosse		9074 Lion		5018 Hearts
	5974 7th Grade		5002 Basketball		5979 Skate		5360 Field Hockey		9078 Bull		5021 Smile
	5975 6th Grade		5003 Cheer		5980 Color Guard		5242 Equestrian		9042 Dragon		9028 Clover Leaf
	5011 Academics		5004 Football		5981 Motocross		5361 Snowboard		9051 Deer/Eik		9036 Rose
	5238 Band		5005 Golf		5983 Surf		5246 Skateboard		5023 Yin Yang		9037 Palm Trees
	5239 Choir		5006 Soccer		9001 Weightlift		5362 Martial Arts		5255 Star & Crescent		
	5019 Music		5008 Tennis		9007 Dance		5363 Bulldog		5256 Star of David		

### Image Share Site

Uploading digital photos or finished artwork is as easy as can be!

Go to <https://images.jostens.com/login> and enter the following to access the site:

User ID: 400006413

Password: carroll

### Digital Artwork or Photo Requirements

Your digital photos or artwork need to meet the following requirements:

- \* All digital photos and artwork files need to be in TIFF or JPEG format
- \* A minimum resolution of 300 dpi at the image's actual size is needed for all digital artwork or photos
- \* Digital photographs need to have been taken on a camera with a minimum of 3 megapixels

# CARROLL SCHOOL 2010 YEARBOOK ORDER FORM

Child's Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Homeroom: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Parent's Phone No.: \_\_\_\_\_

Please check off what you wish to purchase:

- I wish to purchase a Yearbook only. *(Please complete Sections 1 & 3 only.)*  
 I wish to purchase a Parent Ad only. *(Please complete Sections 2 & 3 only.)*  
 I wish to purchase a Yearbook and a Parent Ad. *(Please complete all sections on form.)*

## Section 1: Order a 2010 Yearbook:

Qty	Description	Unit Price	Extended Price
	2010 Carroll School Yearbook:		
	• Price if ordered by December 18 <sup>th</sup>	\$45.00	
	• Price if ordered by January 24 <sup>th</sup>	\$50.00	
	• Price if ordered after January 24 <sup>th</sup> <i>Note: Personalization not available after January 24th</i>	\$55.00	
	1 line of Personalization	\$5.00	
	2 lines of Personalization	\$7.50	
	Icons (up to four allowed on cover)	\$3.25	
Yearbook Total (note amount due in Section 3):			

Personalization Information: *(Please Note: At least one line of text must be purchased to order icons)*

Line 1																															
Line 2																															
Icon 1								Icon 2								Icon 3								Icon 4							

## Section 2: Order a Parent Ad: (Must place order by February 12<sup>th</sup>)

I'd like to order the following size ad (Please check off size below & note amount due in Section 3):

- Full Page Ad - \$225     1/2 Page Ad - \$125     1/4 Page Ad - \$75     1/8 Page Ad - \$40

Artwork: Please let us know how we will receive your artwork and/or photos.

- Finished ad uploaded to Image Share Site.     Digital photos uploaded to Image Share Site  
 Finished ad mailed to Carroll     Paper photos mailed to Carroll

Text: Please let us know what text you would like included in your ad:

## Section 3: Total Amount Due:

Yearbook Order Total:   
 Parent Ad Order Total:   
 Total Amount Due:

Please return completed form and payment to:  
 The Carroll School, 25 Baker Bridge Road,  
 Lincoln, MA 01773 -3199, ATTN: Eileen Archambault

*Don't forget to include any artwork, photos, text, etc needed for your ad.*

***Thank you for your order!***